



ASBMR 2023 Annual Meeting Clinical Case Report Submission Guidelines

The ASBMR welcomes your Clinical Case Report submission to the ASBMR 2023 Annual Meeting. Clinical Case Reports must be submitted by **Wednesday, May 10, 2023, at 5:00 pm, Eastern Daylight Time through the ASBMR Abstract Submission Center**. It is your responsibility to ensure that the abstract is entered online by the deadline. All abstracts must be submitted using the ASBMR Abstract Center and may be accessed via the ASBMR website at www.asbmr.org.

Technical Support

Clinical Case Reports for the ASBMR 2023 Annual Meeting are submitted via an online abstract submission system. The abstract submission site is intended for use with Internet Explorer 8.0, 9.0 and 10.0 and the most recent versions of Mozilla Firefox, Google Chrome and Safari browsers. The submission program uses a password gate that protects the confidentiality and integrity of your abstract. If at any point during the submission process you have a question, please click on the "Get Help" button located in the lower right hand corner.

Technical Assistance is available Monday - Friday, 9:00 a.m. - 5:00 p.m. Eastern Daylight Time by calling +1 (202) 367-1161 or emailing abstracts@asbmr.org. Should you need assistance after hours or over the weekend, please leave a voice message or send an email to the address and number listed above and ASBMR staff will respond on the next business day.

Guidelines for Writing a Clinical Case Report

A Clinical Case Report submission should provide valuable teaching points or learning lessons. A Clinical Case Report that does not provide meaningful teaching points will not be accepted.

For general information regarding all abstract submissions including general submission guidelines, please review the Annual Meeting Abstract Submission Instructions and FAQs for further information.

Your clinical case report must adhere to the following guidelines:

- The Clinical Case Report title should emphasize the clinical condition and main teaching point. Make the title brief, clearly indicating the nature of the investigation.
- Introduction or Background is required for each clinical case report submission
- Clinical Case (including diagnostic evaluation, treatment, and follow-up)
- Clinical Lesson(s) or Conclusion(s) (emphasizing the learning point[s] and implications for clinical practice)

- Please do not use abbreviations that may not be familiar to the clinical ASBMR audience.
- For laboratory parameters, the units of measurement and normal ranges must be provided.
- Avoid making statements about ongoing studies or pending results.
- References are not necessary; keep them to a minimum
- Your clinical case report may have up to 2500 characters (including spaces). This does not include the title, authors or attachments.
- You must identify at least one author as the presenter for your clinical case report and one author as the Principal Investigator.

ASBMR Member Sponsor

Each abstract must be sponsored by a current member of the ASBMR. A member may sponsor only ONE abstract; however, you may co-author any number of abstracts. Current members in the following categories may sponsor their own abstracts: In-Training, APDEM, Full, and Discounted.

Please Note: Abstracts without sponsorship from a current member will not be reviewed. If you would like to become an ASBMR member and sponsor your own abstract, please email abstracts@asbmr.org and ASBMR staff will contact you regarding this request. Or visit the ASBMR web site at www.asbmr.org and click on “Join ASBMR.”

Submittal and Payment

Clinical Case Report Submission Fees

The clinical case report submission fee is \$70 USD. Payment must accompany each clinical case report submission. VISA, MASTERCARD, and AMERICAN EXPRESS are accepted for payment of clinical case report submission fees. Please take care to provide complete and accurate information. If you need to pay using a different mechanism, please contact the ASBMR Business Office at +1 (202) 367-1161.

Clinical Case Report Receipt Confirmation

The final step in the online submission process generates a confirmation receipt of the submission. Please print this page for your records. An email record of the transaction will be sent to you and the author marked as the principal investigator. You can review the confirmation page at any time by viewing the Submittal and Payment section of your clinical case report.